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(Securities Code: 4396)

September 9, 2021

To our shareholders:

Ryoji Koshimizu  
Representative Director  
**System Support Inc.**  
9F Rifare Bldg., 1-5-2 Honmachi,  
Kanazawa, Ishikawa

## Notice of the 42nd Annual General Meeting of Shareholders

We are pleased to announce the 42nd Annual General Meeting of Shareholders of System Support Inc. (the “Company”), which will be held as described below.

However, with regard to this year’s Annual General Meeting of Shareholders, having taken into account the risk of infection by the novel coronavirus, and the safety and security of our shareholders, we humbly request that, if at all possible, you forgo attending the venue on the day.

You may exercise your voting rights either by postal mail (voting form) or electronically (via the Internet, etc.). Please review the “Reference Documents for the General Meeting of Shareholders” attached below. We request that you exercise your voting rights no later than 6:00 p.m., Monday, September 27, 2021 (JST).

1. **Date and Time:** Tuesday, September 28, 2021, at 10:00 a.m. (JST) (Reception scheduled to open at 9:30 a.m.)
2. **Venue:** Ishikawa Prefectural Bunkyo Hall, 1F Hall  
10-5 Oyamamachi, Kanazawa-shi, Ishikawa  
\* Please note that the venue may be changed. In that case, such changes will be posted on the Company’s website (Japanese only).  
The Company’s website: <https://www.sts-inc.co.jp/ir/index.html>

### 3. Purpose of the Meeting:

#### Matters to be reported

1. The Business Report and the Consolidated Financial Statements for the 42nd fiscal year (from July 1, 2020 to June 30, 2021), and the results of audits of the Consolidated Financial Statements by the Financial Auditor and the Audit & Supervisory Committee
2. The Non-consolidated Financial Statements for the 42nd fiscal year (from July 1, 2020 to June 30, 2021)

#### Matters to be resolved

- |                       |  |
|-----------------------|--|
| <b>Proposal No. 1</b> | Appropriation of Surplus   |
| <b>Proposal No. 2</b> | Election of Four Directors Who Are Not Audit & Supervisory Committee Members |
| <b>Proposal No. 3</b> | Election of One Director Who Is an Audit & Supervisory Committee Member      |

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For those attending the meeting on the day, please submit the enclosed voting form at the reception desk of the meeting.

## Reference Documents for the General Meeting of Shareholders

### Proposal No. 1 Appropriation of Surplus

The Company has positioned the return of profits to shareholders as a key management priority. While strengthening operational structures and securing the internal reserves required for the future development of the business, our basic policy is to maintain a stable dividend, and to work to further raise the dividend to a level commensurate with the level of performance and profits.

In line with the aforementioned policy, the Company proposes to pay year-end dividends for the fiscal year as follows:

1. Type of dividend property  
To be paid in cash.
2. Allotment of dividend property and their aggregate amount
  - (1) ¥21 per common share of the Company
  - (2) Total dividends: ¥217,389,417
3. Effective date of dividends of surplus  
September 29, 2021

**Proposal No. 2** Election of Four Directors Who Are Not Audit & Supervisory Committee Members

The terms of office of all four Directors who are not Audit & Supervisory Committee Members will expire at the conclusion of this meeting.

Therefore, the Company proposes the election of four Directors who are not Audit & Supervisory Committee Members.

In addition, with regard to this proposal, the outcome of deliberations by the Audit & Supervisory Committee of the Company in relation to the execution of business, insights, and abilities, etc. of the candidates was that all of them were deemed well suited to the role.

Candidates for the role of Director who is not an Audit & Supervisory Committee Member are as follows:

No.	Name	Current positions	Attributes
1	Ryoji Koshimizu	Representative Director	Reelection
2	Kenji Suzuki	Senior Managing Director	Reelection
3	Mitsuru Noto	Senior Managing Director	Reelection
4	Naoyuki Morita	Director	Reelection

No.	Name (Date of birth)	Career summary (Including position and responsibility in the Company, and significant concurrent positions outside the Company)	Number of the Company's shares owned
1	<p>Ryoji Koshimizu (May 15, 1956)</p> <p>Reelection</p> <p>Attendance at Board of Directors meetings 19/19</p>	<p>Apr. 1979      Joined ROYAL HOLDINGS Co., Ltd.</p> <p>Oct. 1980      Joined the Company</p> <p>Sept. 1990      Senior Managing Director</p> <p>Sept. 1994      Representative Director (current position)</p> <p>(Responsibility)</p> <p>Internal Auditing Office and Administrative Planning Department</p> <p>(Significant concurrent positions outside the Company)</p> <p>Chairman of Ishikawa Information System Association</p> <p>Representative Director and Chairman of eNet Solutions Co., Ltd.</p> <p>Representative Director and Chairman of STS-MEDIC Inc.</p> <p>Representative Director and Chairman of ACROSS Solutions, Inc.</p> <p>Director of STS Innovation, Inc.</p> <p>Director of STS Innovation Canada Inc.</p> <p>Reasons for nomination as candidate for Director</p> <p>As Representative Director, Ryoji Koshimizu has directed the management over many years and under his strong leadership the Group has achieved continuous growth. The Company judges that, in addition to leveraging his extensive experience and achievements as a manager to take responsibility for supervision and governance of the whole of management, he is capable of leading the organization to steadily achieve sustainable growth, and accordingly it has designated him a candidate for reelection as Director.</p>	278,000 shares
2	<p>Kenji Suzuki (May 2, 1948)</p> <p>Reelection</p> <p>Attendance at Board of Directors meetings 19/19</p>	<p>Jan. 1970      Joined Recruit Holdings Co., Ltd.</p> <p>Oct. 1996      Joined NOS Co., Ltd</p> <p>Jan. 2005      Joined INX Co., Ltd</p> <p>May 2006      Joined the Company</p> <p>Sept. 2009      Director</p> <p>Sept. 2012      Managing Director</p> <p>July 2016      Senior Managing Director (current position)</p> <p>(Responsibility)</p> <p>Tokyo Branch Office, Nagoya Branch Office, AMO Center Promotion Department, DX Promotion Department, and Cloud R&amp;D Promotion Department</p> <p>(Significant concurrent positions outside the Company)</p> <p>Director and Chairman of T4C Co., Ltd.</p> <p>Reasons for nomination as candidate for Director</p> <p>Kenji Suzuki has been intimately familiar with the industry for many years, and possesses extensive experience and broad insights in that regard. Since joining the Company, he has helped to realize the growth strategy and raise corporate value, primarily through his efforts in the operating divisions and in human resources. The Company judges that, in addition to utilizing his extensive experience and strong leadership to drive the business activities of the Group as a whole, he is capable of implementing appropriate supervision of management, and accordingly it has designated him a candidate for reelection as Director.</p>	110,000 shares

No.	Name (Date of birth)	Career summary (Including position and responsibility in the Company, and significant concurrent positions outside the Company)	Number of the Company's shares owned
3	Mitsuru Noto (December 7, 1959)  Reelection  Attendance at Board of Directors meetings 19/19	<p>Apr. 1978      Joined HOKURIKU COMPUTER SERVICE CO., LTD.</p> <p>Dec. 1982      Joined the Company</p> <p>Sept. 1995      Director</p> <p>Sept. 2004      Managing Director</p> <p>Sept. 2012      Senior Managing Director (current position)</p> <p>(Responsibility) Hokuriku Branch Office, Osaka Office, Activity Support Department, and SHIFTEE Department (Significant concurrent positions outside the Company) Director of ACROSS Solutions, Inc. Director and CFO of STS Innovation, Inc. Director and CFO of STS Innovation Canada Inc.</p> <p>Reasons for nomination as candidate for Director After initially working in development roles, Mitsuru Noto has been engaged for many years in company management as a Director of the Company, an area in which he possesses extensive experience and knowledge. In addition to putting in place a platform for business expansion in Japan and overseas, and driving growth, he has contributed to the creation of new corporate value for the Group through such initiatives as conceiving and commercializing new products. The Company judges that, in addition to accelerating growth strategies by means of his ability to get things done, he is capable of leading the organization to achieve sustainable growth, and accordingly it has designated him a candidate for reelection as Director.</p>	170,000 shares
4	Naoyuki Morita (March 25, 1961)  Reelection  Attendance at Board of Directors meetings 19/19	<p>Apr. 1981      Joined Kinjohro Co., Ltd.</p> <p>Feb. 1987      Joined the Company</p> <p>Sept. 2009      Director (current position)</p> <p>(Responsibility) Management Headquarters (Significant concurrent positions outside the Company) None</p> <p>Reasons for nomination as candidate for Director After initially working in development roles, Naoyuki Morita has for many years been in charge of the administration departments, an area in which he possesses extensive experience and knowledge. In addition to rolling out and strengthening the compliance and corporate governance systems of the Group, he has contributed to improving the financial position of the Company and to establishing a thorough framework of risk management. The Company judges that, in addition to maintaining and enhancing the soundness and transparency of management, he is capable of implementing further improvements to corporate governance, and accordingly it has designated him a candidate for reelection as Director.</p>	70,000 shares

- (Notes) 1. The number of the Company's shares owned by each candidate uses the figure for the end of the period under review (June 30, 2021).
2. There is no special interest between any of the candidates and the Company.
3. The Company has entered into a directors and officers liability insurance policy as provided for in Article 430-3, paragraph (1) of the Companies Act with an insurance company. The policy includes all the Directors as the insureds and covers their losses. If each candidate is elected and assumes the office as Director, the candidate will continue to be included as an insured in the policy. In addition, when the policy is renewed, the Company plans to renew the policy with the same terms.

**Proposal No. 3** Election of One Director Who Is an Audit & Supervisory Committee Member

The Company proposes the election of one Audit & Supervisory Board Member, increasing the number of Audit & Supervisory Board Members by one to strengthen the audit system.

The consent of the Audit & Supervisory Committee has been obtained for this proposal.

The candidate for the role of Director who is an Audit & Supervisory Committee Member is as follows:

Name (Date of birth)	Career summary (Including position and responsibility in the Company, and significant concurrent positions outside the Company)	Number of the Company's shares owned
<p>Yuko Sakamoto (July 4, 1970)</p> <p>New election Outside Independent</p> <p>Attendance at Board of Directors meetings –</p> <p>Attendance at Audit &amp; Supervisory Committee meetings –</p>	<p>Dec. 1996    Joined Koshiya Corporation</p> <p>May 2006    Joined KBC, inc.</p> <p>June 2007    Registered as Labor and Social Security Attorney</p> <p>Apr. 2008    Registered as Specified Labor and Social Security Attorney</p> <p>Jan. 2015    Established Sakamoto Labor and Social Security Attorney Office (current position)</p> <p>Oct. 2017    Registered as Career Consultant</p> <p>(Significant concurrent positions outside the Company)</p> <p>Promotion Planner for Employment of the Elderly Over 65, Japan Organization for Employment of the Elderly, Persons with Disabilities and Job Seekers</p> <p>Reasons for nomination as candidate for outside Director who is an Audit &amp; Supervisory Committee Member and overview of expected role</p> <p>Yuko Sakamoto possesses long-standing experience and abundant insight as a Specified Labor and Social Security Attorney and the Company expects she will provide appropriate advice on the Company's group management from an expert perspective on topics such as work-style reform and second careers. Moreover, if she is elected, the Company plans to appoint her as a Nomination/Remuneration Advisory Committee Member so that she may be involved from an objective and neutral position when nominating the Company's candidates for Director and deciding remuneration for officers.</p> <p>She has never been involved in the management of a company in the past. However, based on the above reasons, the Company judges she will appropriately fulfill her duties and has designated her a candidate for election as outside Director who is an Audit &amp; Supervisory Committee Member.</p>	<p>– shares</p>

- (Notes)
1. There is no special interest between the candidate and the Company.
  2. Yuko Sakamoto is a candidate for outside Director.
  3. If the election of Ms. Sakamoto is approved, pursuant to the provisions of Article 427, paragraph (1) of the Companies Act, the Company plans to enter into an agreement with her to limit her liability for damages under Article 423, paragraph (1) of the same Act. The maximum amount of limited liability under these agreements shall be the minimum liability prescribed in Article 425, paragraph (1) of the Companies Act.
  4. If the election of Ms. Sakamoto is approved, the Company plans to designate her as an independent officer as provided for by the Tokyo Stock Exchange and submit notification to the aforementioned exchange.
  5. The Company has entered into a directors and officers liability insurance policy as provided for in Article 430-3, paragraph (1) of the Companies Act with an insurance company. The policy covers losses to be borne by the insureds, including Directors who are Audit & Supervisory Committee Members. If Ms. Sakamoto is elected and assumes the office as Audit & Supervisory Committee Member, she will be included as an insured in the policy.